



**NATIONAL SERVICE SCHEME  
UNIVERSITY OF DELHI**

**ROOM NO.F-3-F-5, UNIVERSITY CENTRE, CHHATRA MARG, DELHI-110007**  
email: [nssuniversityofdelhi2012@gmail.com](mailto:nssuniversityofdelhi2012@gmail.com), Tel. 011-27001875, 27666452, 27662636

**DEMAND FORM FOR HONORARIUM  
PROGRAMME OFFICER**

Name of College \_\_\_\_\_

Name of Programme Officer \_\_\_\_\_

Department \_\_\_\_\_

Tenure as Programme Officer: One year/two years/more than two years  
(strike off which is not applicable)

Contact No. \_\_\_\_\_ email-id \_\_\_\_\_

Amount claimed for the period:

Amount claimed Rs. \_\_\_\_\_ In words \_\_\_\_\_

Record of NSS unit (strike off which is not applicable)

1. Students Fees Register (Maintained/Not Maintained)
2. Grant-in-Aid Register (Maintained/Not Maintained)
3. Honorarium Payment Register of NSS Unit staff (Maintained/Not Maintained)
4. NSS Volunteers Register/work diary (Maintained/Not Maintained)

Activities conducted (strike off which is not conducted)

- (i) Cleanliness drive
- (ii) Birth Anniversary of Swami Vivekananda
- (iii) Ekta diwas
- (iv) International day of Yoga
- (v) Constitution day
- (vi) NSS day
- (vii) National Voters day

Date:

Signature of Programme Officer

Signature of Principal \_\_\_\_\_

Seal/stamp of Principal

**Essential Enclosure:** Statement of the NSS fees remitted by the College to the NSS Centre for the session honorarium is being claimed. The letter should be attested by the Principal. No honorarium form shall be accepted without this enclosure.